



TOWN OF RANDALL
REQUEST FOR PROPOSALS (RFP)
LAWN CARE SERVICES
Bid Year: 2026 Season

1. INVITATION TO BID

The Town of Randall is accepting sealed bids for Lawn Care services for municipal properties for the 2026 mowing season. **See Attachment "A" -Mowing locations**

Sealed bids must be submitted to:

Town of Randall
34530 Bassett Road
Burlington, WI 53105

Bid Deadline: March 25, 2026, at 5:00p.m.

Bids will be publicly opened at: Town of Randall Board Meeting on March 25, 2026 at 6:00p.m.

The Town reserves the right to reject any or all bids and to waive informalities in bidding.

2. SCOPE OF SERVICES

- Mowing of grass areas
- String trimming around buildings, fences, markers, signs, and trees
- Edging of sidewalks and curbs
- Blowing grass clippings from paved surfaces
- Weed control in cracks and gravel areas (if requested)
- Spring and fall cleanup (if requested)
- Removal of debris prior to mowing
- Maintain professional appearance of all properties

3. PERFORMANCE STANDARDS

Contractor shall perform all services in a professional, workmanlike manner consistent with industry standards for municipal grounds maintenance.

- Grass shall be maintained at industry standard unless otherwise directed.
- No scalping, rutting, or property damage permitted.
- All paved surfaces shall be free of clippings immediately following service.
- Contractor must complete mowing within five (5) calendar days of growth trigger conditions.
- Failure to perform may result in written notice and required correction within 48 hours.

4. TERM OF CONTRACT

April 1, 2026 – October 31, 2026 (weather dependent).

Option for renewal upon Town Board approval.

5. TERMINATION

The Town may terminate this contract for cause if the Contractor fails to perform in accordance with the contract requirements after written notice and a reasonable opportunity to cure.

The Town may terminate the contract without cause upon thirty (30) days written notice.

In the event of termination, payment shall be made only for services satisfactorily performed up to the date of termination.

6. INSURANCE REQUIREMENTS

- Commercial General Liability Insurance: \$1,000,000 minimum per occurrence
- Workers' Compensation as required by State of Wisconsin
- Automobile Liability Insurance covering all vehicles used
- Certificate of Insurance naming Town of Randall as additional insured

7. DAMAGE & LIABILITY

Contractor shall be responsible for any and all damage to Town property, structures, headstones, landscaping, irrigation systems, signage, or private property caused by the Contractor or its employees.

All damage must be reported to the Town immediately and repaired or replaced at the Contractor's expense within a reasonable timeframe approved by the Town.

The Contractor agrees to indemnify and hold harmless the Town, its officials, employees, and agents from any claims, damages, losses, or expenses arising out of performance of the work.

8. INDEPENDENT CONTRACTOR STATUS

The Contractor shall operate as an independent contractor and not as an employee of the Town of Randall. The Contractor shall be solely responsible for payroll, taxes, insurance, and supervision of employees.

9. PAYMENT TERMS

Monthly invoicing.

Payment within 30 days of invoice approval.

Payment subject to satisfactory performance.

10. NON-COLLUSION AFFIDAVIT

Bidder certifies that the bid is made without fraud, collusion, or connection with any other bidder.

Signature: _____

Date: _____

Attachment "A"

Town of Randall Property:

Bassett Fire Department: Parcel 60-4-119-231-0300 - Approx. 5.5 acres
9575 336th Ave., Burlington, WI

Powers Lake Fire Department: Parcel 60-4-119-173-1905 - Approx. .66 acres
38820 93rd St., Powers Lake, WI

Richard F Heigl Memorial Park (Bel-Air): Parcel# 60-4-119-153-1500 - Approx. 1.11 acres
359th & 90th Pl

Maintenance Building: Parcel# 60-4-119-232-0200 – Approx. .40 acres
34039 Bassett Rd, Burlington, WI

Bayview Park: Parcel# 60-4-119-184-0200 – Approx. 1.49 acres
9150 Lake Park Dr. (Boat launch)

Lakeside Park: Parcel# 60-4-119-184-0160 – Approx. .81 acres
9018 Lake Park Dr (Flag)

Kaskin Park: Parcel# 60-4-119-152-0501 – Approx. 14.89 acres
35604 89th St (Flag)

Randall Park: Parcel# 60-4-119-173-1950 – Approx. 3.39 acres
92nd St & 388th Ave or Hwy P (Flag)

Benedict Lake Fire Lane: Parcel# 60-4-119-192-1315 – Approx. .18 acres
402nd Ave

Benedict Lake Shoreline Park: Parcel# 60-4-119-192-1390 – Approx. .13 acres
97th St

Black Hawk Park: Parcel# 60-4-119-163-1007 – Approx. 2.65 acres
91st St & 377th Ave
Parcel# 60-4-119-163-1008 – Approx. 2 acres
89th Pl & 377th Ave

DNR Boat Launch: Parcel# 60-4-119-181-0551- Approx. .10 acres
39333 Bloomfield Rd

Grass Median: Parcel# 60-4-119-181-0551 – Approx. 2.12 acres
376th Ave

Icehouse Trail: Parcel# 60-4-119-154-0801 – Approx. 2.00 acres
Bassett Rd (across from Bassett Creek)

Town Hall: Parcel# 60-4-119-154-0420 – Approx. .20 acres
34530 Bassett Road